

**INSTRUCTIONS FOR COMPLETING THE PRICE CHARTS  
FOR: MASSHEALTH TRANSPORTATION**

**DESCRIPTION OF PRICE CHART**

PRIMARY PICK UP LOCATIONS:	CITIES/TOWNS TRIP ORIGINATES FROM.
PICK UP FARE:	AMOUNT CHARGED FOR P.U. OF CLIENT IN PRIMARY PICK UP LOCATION CITY/TOWN.
MILEAGE INC. IN PICK UP FARE:	MAXIMUM AMT OF LOADED MILEAGE INCLUDED IN YOUR PICK UP FARE.
PER MILE RATE:	PER MILE RATE CHARGED FOR ADDITIONAL LOADED MILEAGE NOT INCLUDED IN THE PICK UP FARE.
SHARED RIDE PICK UP FEE:	DISCOUNTED P.U. RATE FOR MULTIPLE CLIENTS ON THE SAME VEHICLE. THIS DISCOUNT APPLIES TO ALL ADDITIONAL CLIENTS PICKED UP AFTER THE FIRST CLIENT IS PICKED UP (NO ADDITIONAL MILEAGE FEE CAN BE APPLIED FOR EACH CLIENT, THE TOTAL LOADED MILEAGE FOR THE ENTIRE TRIP IS APPLIED ONLY ONCE TO THE FIRST CLIENT PICKED UP).
SECOND ATTENDANT FEE:	<b><u>CHAIR CAR SERVICES ONLY</u></b> REQUIRING A SECOND INDIVIDUAL TO ASSIST THE DRIVER IN CARRYING A CLIENT DOWN STEPS.

**DEFINITIONS**

CHAIR CAR:	PICK UP FARE INCLUDES PICK UP RATE AND YOU MAY INCLUDE LOADED MILEAGE IN THE PICK UP FARE.
DAR (DIAL-A-RIDE):	PICK UP FARE INCLUDES A MINIMUM OF 5 (FIVE) LOADED MILES IN THE PICK UP RATE OR ADDITIONAL LOADED MILES IF YOU INCLUDE THEM.
TAXI:	PICK UP FARE INCLUDES PICK UP RATE AND YOU MAY INCLUDE LOADED MILEAGE IN THE PICK UP FARE.

**INSTRUCTIONS FOR COMPLETING THE PRICE CHART**

ALL PRICE CHARTS LIST THE AREA SUCH AS PIONEER VALLEY HST 03, NORTH CENTRAL HST 04, SOUTH CENTRAL HST 05, OR METRO HST 09. EACH AREA LISTS THE CITIES/TOWNS INCLUDED IN THAT AREA. EACH AREA HAS AN INDIVIDUAL CHAIR CAR PRICE CHART, DAR (DIAL-A-RIDE) PRICE CHART AND TAXI PRICE CHART THAT WILL NEED TO BE FILLED OUT DEPENDING UPON THE TYPE OF SERVICE YOU CAN PROVIDE.

FROM THE PRICE CHARTS, SELECT THE AREA (PIONEER VALLEY, NORTH CENTRAL, SOUTH CENTRAL, METRO), THE TYPE OF SERVICE YOU CAN PROVIDE (CHAIR CAR, DAR, TAXI), AND COMPLETE THE INFORMATION REQUESTED IN EACH COLUMN OF THOSE PRICE CHARTS FOR THE CITIES/TOWNS YOU WANT TO PROVIDE RATES FOR.

COMPLETE THE COMPANY INFORMATION (NAME, BUSINESS ADDRESS, AND MAILING ADDRESS) THAT IS REQUESTED ON THE CHARTS, SIGN, DATE, AND INDICATE WHO SUBMITTED THE COMPLETED CHART.